

## Air Serv Corporation—Legal Notice of Potential Security Incident ([October 28, 2016])

Air Serv Corporation (“Air Serv”) has become aware of a potential security incident involving certain personal information contained in files maintained by Air Serv in connection with limited individuals’ employment or application for employment with Air Serv. We are providing this notice as a precaution to inform potentially affected individuals of the incident and to call their attention to some steps they may take to help protect themselves. We sincerely apologize for any frustration this may cause.

Please be advised that a laptop computer, tablet, and flash drive belonging to an Air Serv employee were taken by unknown individuals. We believe that certain personal information pertaining to potentially affected individuals—such as first and last name, address, phone number, email address, driver’s license number, and social security number—may have been accessible through one or more of these devices and could potentially be at risk as a result of the device theft. Please note, however, that at this time we have no indication or other reason to believe potentially affected individuals’ personal information has been, or will be, misused as a result of this incident, and we are providing this notice out of an abundance of caution.

Air Serv takes the privacy of personal information seriously and regrets that this incident occurred. Upon learning of the theft of the devices, we took steps to address the situation, including by changing login credentials associated with the laptop in order to maintain the security of Air Serv’s servers. We have notified local law enforcement of the situation and are continuing to investigate the matter internally.

We want to make potentially affected individuals aware of steps they can take to guard against identity theft or fraud. Although financial account details were not put at risk or otherwise involved in this incident, we recommend that potentially affected individuals review their credit and debit card account statements as soon as possible in order to determine if there are any discrepancies or unusual activity listed. Potentially affected individuals should remain vigilant and continue to monitor their statements for unusual activity going forward. If you see anything you do not understand or that looks suspicious, or if you suspect that any fraudulent transactions have taken place, you should call the bank that issued your credit or debit card immediately.

As a general precaution, we also recommend that potentially affected individuals carefully check their credit reports for accounts they did not open or for inquiries from creditors they did not initiate. If you see anything you do not understand, call the credit agency immediately. If you find any suspicious activity on your credit reports, call your local police or sheriff’s office, and file a police report for identity theft and get a copy of it. You may need to give copies of the police report to creditors to clear up your records.

In addition, we are offering one year of complimentary fraud resolution and identity protection services to all individuals who may have been affected by this incident. For more information about this incident and ways you can protect yourself, including eligibility and enrollment information about the complimentary identity protections services, please contact us toll-free at 866-334-2052. Again, we are sorry for any frustration this event may cause you.

Air Serv Corporation